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| For Academic Affairs and Research Use Only |
| Proposal Number |  |
| CIP Code:  |  |
| Degree Code: |  |

**New or Modified Course Proposal Form**

**[ ] Undergraduate Curriculum Council**

**[X] Graduate Council**

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| --- |
| **[X]New Course, [ ]Experimental Course (1-time offering), or [ ]Modified Course (Check one box)** |

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

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| --- | --- |
| Alicia Shaw 2/25/2022**Department Curriculum Committee Chair** | Alicia Shaw 3/7/2022**COPE Chair (if applicable)** |
| Kimberley Davis 2/25/2022 **Department Chair** | Mary Jane Bradley 3/7/2022**Head of Unit (if applicable)**   |
| Wayne Wilkinson 3/3/2022**College Curriculum Committee Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…**Undergraduate Curriculum Council Chair** |
| Mary Elizabeth Spence 2/22/2022**Office of Assessment (new courses only)** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…**Graduate Curriculum Committee Chair** |
| Mary Jane Bradley 3/4/2022**College Dean** | Alan Utter 3/31/2022**Vice Chancellor for Academic Affairs** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…**General Education Committee Chair (if applicable)**   |  |

1. **Contact Person (Name, Email Address, Phone Number)**

Alicia Shaw, ashaw@astate.edu, 870-972-3062

1. **Proposed starting term and Bulletin year for new course or modification to take effect**

**First offering: Fall 2022**

**First bulletin appearance 2022-2023**

**Instructions:**

*Please complete all sections unless otherwise noted. For course modifications, sections with a “Modification requested?” prompt need not be completed if the answer is “No.”*

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|  | **Current (Course Modifications Only)** | **Proposed (New or Modified)** *(Indicate “N/A” if no modification)* |
| **Prefix** |  | **ETLI** |
| **Number\*** |  | **6023** |
| **Title** (include a short title that’s 30 characters or fewer) |  | **Principles of Distance Education** |
| **Description\*\*** |  | **Overview of distance education and investigation of current issues in distance education. Project work will involve evaluating, designing, and delivering distance learning.** |

 ***\**** Confirm with the Registrar’s Office that number chosen has not been used before and is available for use. For variable credit courses, indicate variable range. *Proposed number for experimental course is 9*.

\*\*Forty words or fewer (excepting prerequisites and other restrictions) as it should appear in the Bulletin.

1. **Proposed prerequisites and major restrictions** **[Modification requested? Yes/No]**

(Indicate all prerequisites. If this course is restricted to a specific major, which major. If a student does not have the prerequisites or does not have the appropriate major, the student will not be allowed to register).

1. NO Are there any prerequisites?
	1. If yes, which ones?

Enter text...

* 1. Why or why not?

 Enter text...

1. YES Is this course restricted to a specific major?
	1. If yes, which major? Master of Science in Education, Educational Theory and Practice
2. **Proposed course frequency [Modification requested? Yes/No]**

(e.g. Fall, Spring, Summer; if irregularly offered, please indicate, “irregular.”) *Not applicable to Graduate courses.*

Not Applicable

1. **Proposed course type [Modification requested? Yes/No]**

Will this course be lecture only, lab only, lecture and lab, activity (e.g., physical education), dissertation/thesis, capstone, independent study, internship/practicum, seminar, special topics, or studio? Please choose one.

Standard Lecture

1. **Proposed grade type [Modification requested? Yes/No]**

What is the grade type (i.e. standard letter, credit/no credit, pass/fail, no grade, developmental, or other [please elaborate])

Standard Letter

1. NO Is this course dual-listed (undergraduate/graduate)?
2. NO Is this course cross-listed?

*(If it is, all course entries must be identical including course descriptions. Submit appropriate documentation for requested changes. It is important to check the course description of an existing course when adding a new cross-listed course.)*

**a.** – If yes, please list the prefix and course number of the cross-listed course.

 Enter text...

 **b.** – **Yes / No** Can the cross-listed course be used to satisfy the prerequisite or degree requirements this course satisfies?

 Enter text...

1. NO Is this course in support of a new program?

a. If yes, what program?

 Enter text...

1. NO Will this course be a one-to-one equivalent to a deleted course or previous version of this course (please check with the Registrar if unsure)?

a. If yes, which course?

Enter text...

**Course Details**

1. **Proposed outline** **[Modification requested? Yes/No]**

(The course outline should be topical by weeks and should be sufficient in detail to allow for judgment of the content of the course.)

Week 1: History of distance education

Week 2: Overview-Principles of distance education

Week 3: Students’ Distance Learning Capabilities

Week 4: State and Local Agency guidelines and policies

Week 5: E-learning Training Plan for Teachers

Week 6: Students Self-Advocacy

Week 7: Communication Streams

1. **Proposed special features** **[Modification requested? Yes/No]**

(e.g. labs, exhibits, site visitations, etc.)

None

1. **Department staffing and classroom/lab resources**

One faculty member

1. Will this require additional faculty, supplies, etc.?

 No

1. NO Does this course require course fees?

 *If yes: please attach the New Program Tuition and Fees form, which is available from the UCC website.*

**Justification**

**Modification Justification (Course Modifications Only)**

1. Justification for Modification(s)

Enter text...

**New Course Justification (New Courses Only)**

1. Justification for course. Must include:

 a. Academic rationale and goals for the course (skills or level of knowledge students can be expected to attain)

 This course is designed provide an overview of distance education and investigate current issues in distance

 education.

b. How does the course fit with the mission of the department? If course is mandated by an accrediting or certifying agency, include the directive.

 The course content has been developed with reference to the licensure and accreditation standards for Instructional

Technology Specialist. The mission of the College of Education is to develop educators who are prepared to function effectively in diverse educational settings with competencies that are instrumental to planning, implementing, assessing, and re-evaluating existing or proposed practices. In addition, the course has been developed to be congruent with the mission of the College of Education and Behavioral Science as a unit. Specifically, the course addresses the College’s commitment to families and communities, to research-based practices, and to social justice.

c. Student population served.

Students in the Master of Education, Educational Theory and Practice program

d. Rationale for the level of the course (lower, upper, or graduate).

Graduate program

**Assessment**

**Assessment Plan Modifications (Course Modifications Only)**

1. YES Do the proposed modifications result in a change to the assessment plan?

 *If yes, please complete the Assessment section of the proposal*

**Relationship with Current Program-Level Assessment Process (Course modifications skip this section unless the answer to #18 is “Yes”)**

1. What is/are the intended program-level learning outcome/s for students enrolled in this course? Where will this course fit into an already existing program assessment process?

The course addresses the following Program Learning Outcomes:

InTASC Standard #1: Learner Development. The teacher understands how learners grow and develop, recognizing that patterns of learning and development vary individually within and across the cognitive, linguistic, social, emotional, and physical areas, and designs and implements developmentally appropriate and challenging learning experiences.

InTASC Standard #2: Learning Differences. The teacher uses understanding of individual differences and diverse cultures and communities to ensure inclusive learning environments that enable each learner to meet high standards.

InTASC Standard #4: Content Knowledge. The teacher understands the central concepts, tools of inquiry, and structures of the discipline(s) he or she teaches and creates learning experiences that make the discipline accessible and meaningful for learners to assure mastery of the content.

InTASC Standard #5: Application of Content. The teacher understands how to connect concepts and use differing perspectives to engage learners in critical thinking, creativity, and collaborative problem solving related to authentic local and global issues

InTASC Standard #6: Assessment. The teacher understands and uses multiple methods of assessment to engage learners in their own growth, to monitor learner progress, and to guide the teacher’s and learner’s decision making.

InTASC Standard #7: Planning for Instruction. The teacher plans instruction that supports every student in meeting rigorous learning goals by drawing upon knowledge of content areas, curriculum, cross-disciplinary skills, and pedagogy, as well as knowledge of learners and the community context.

InTASC Standard #8: Instructional Strategies. The teacher understands and uses a variety of instructional strategies to encourage learners to develop deep understanding of content areas and their connections, and to build skills to apply knowledge in meaningful ways.

1. Considering the indicated program-level learning outcome/s (from question #19), please fill out the following table to show how and where this course fits into the program’s continuous improvement assessment process.

*For further assistance, please see the ‘Expanded Instructions’ document available on the UCC - Forms website for guidance, or contact the Office of Assessment at 870-972-2989.*

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| Type & Number of Assessment | Name of Assessment | Type or Form of Assessment (Exam, Survey, Artifact, etc.) | When and Where is the Assessment Administered (End of Course, Capstone, etc.)? | Who is responsible for the Assessment (Program Coordinator, Instructor, etc)? | Benchmark (Expected Level of Achievement) |
| Assessment 1: Content Knowledge State Licensure AssessmentAll standards are assessed on the Praxis | Arkansas competency exam | State Licensure Exam for Online Teaching  | Administered prior to licensure  | Program Coordinator Alicia Shaw **Prathima Pattada** will collect the data | 80 % of candidates will be successful in passing the praxis |
| Assessment 2: Content Knowledge AssessmentAll standards are assessed on the content knowledge assessment | Instructional Technology Specialist Content Knowledge Assessment  | Essay  | Fall, Spring, SummerELDA 5553 Practicum in Instructional Technology Specialist | Course Instructor Program Coordinator-Alicia Shaw | 80% of candidates will score exemplary or proficient |
| Assessment 3:InTASC Standards: 4, 6, 7, 9ACC: 4.2a, 4.2b, 6.1c, 6.2a, 6.2b, 6.2c, 7.4a, 8.1, 8.2, 8.3ISTE: 1a, 1b, 2a, 2b, 2d, 3a, 3b, 4a, 4b] | Professional Development Presentation | Performance Based Field Activity  | ELTI 6213 Leadership in Instructional Technology | Course InstructorProgram Coordinator-Alicia Shaw | 80% of candidates will score exemplary or proficient |
| Assessment 4: Skill Assessment ISTE: 2.1, 2.4 | Voice Thread/Video Assignment (utilize EPP Technology Rubric in addition to course rubric) | Performance Based Field Activity | Fall, Spring, SummerPracticum in Instructional Technology Specialist | Course InstructorProgram Coordinator-Alicia Shaw |  |
| Assessment 5: Skill AssessmentISTE: 2.4, 2.3, 3.1. 4.7, InTASC Standards: 6 & 10 | Website Evaluation | Performance Based Field Activity | Fall, Spring, SummerELDA 6673 Practicum in Instructional Technology Specialist  | Course Instructor Program Coordinator-Alicia Shaw | 80% of candidates will score exemplary or proficient |
| Site Mentor EvaluationAll standards are assessed | Site Mentor EvaluationPerformance Based Field Activity  | Survey | Fall, Spring, SummerELDA 6673 Practicum in Instructional Technology Specialist  | Course Instructor**Prathima Pattada** will collect the data | 80% of standards will be met at the exemplary/acceptable range. |
| Assessment 7: Optional |  |  |  |  |  |
| Assessment 8: Optional |  |  |  |  |  |

 **Course-Level Outcomes**

1. What are the course-level outcomes for students enrolled in this course and the associated assessment measures?

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| **Outcome 1** | Candidates will develop the capacity to formulate educated rationales on distance learning. |
| Which learning activities are responsible for this outcome? | **Discussion Board**Candidates will outline, develop, build, and implement a distance learning module using their module outlines from their prior assignment. Candidates will collect evidence of the module during implementation. Candidates will submit a presentation of their module and all its components |
| Assessment Measure  | rubric |

|  |  |
| --- | --- |
| **Outcome 1** | Candidates will demonstrate knowledge of planning, designing, and implementing a distance learning module |
| Which learning activities are responsible for this outcome? | **Discussion Board**Candidates will outline, develop, build, and implement a distance learning module using their module outlines from their prior assignment. Candidates will collect evidence of the module during implementation. Candidates will submit a presentation of their module and all its components |
| Assessment Measure  | rubric |

|  |  |
| --- | --- |
| **Outcome 1** | Candidates will know how to evaluate a self-constructed distance learning module by developing measurable assessments, data analysis, and reflection |
| Which learning activities are responsible for this outcome? | **Discussion Board**Candidates will outline, develop, build, and implement a distance learning module using their module outlines from their prior assignment. Candidates will collect evidence of the module during implementation. Candidates will submit a presentation of their module and all its components |
| Assessment Measure  | rubric |

|  |  |
| --- | --- |
| **Outcome 1** | Candidates will demonstrate knowledge of assessment in distance learning through the research, development, and implementation of assessments they developed |
| Which learning activities are responsible for this outcome? | **Discussion Board**Candidates will outline, develop, build, and implement a distance learning module using their module outlines from their prior assignment. Candidates will collect evidence of the module during implementation. Candidates will submit a presentation of their module and all its components |
| Assessment Measure  | rubric |

**Bulletin Changes**

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| **Instructions**  |
| **Please visit** [**http://www.astate.edu/a/registrar/students/bulletins/index.dot**](http://www.astate.edu/a/registrar/students/bulletins/index.dot) **and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Please include a before (with changed areas highlighted) and after of all affected sections.** **\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.**  |

Insert page 340:

**ETLI 6023. Principles of Distance Education** Overview of distance education and investigation of current issues in distance education. Project work will involve evaluating, designing, and delivering distance learning.